

RISK ASSESSMENT HELP - Group Sleepovers

HEALTH AND SAFETY

FIRE SAFETY?

- Fire wardens (Gulliver's representatives) are trained and available at all times, contactable in person and via telephone.
- Buildings used for sleepovers are fitted with fire detection and emergency lighting systems.
- Firefighting equipment is provided in each sleepover area.
- A full orientation covering layout and evacuation is given on arrival.
- Pre-use checks are conducted on emergency exits, equipment, alarm systems, and lighting.
- A roll call system is to be maintained by the group organiser.
- Inflatable and camp beds are not permitted due to trip hazard risk.
- A temporary fire risk assessment is prepared for any location not originally designed for sleeping.
- The importance of keeping fire-resisting doors closed is highlighted during the group briefing.

ELECTRICAL SAFETY?

- Electrical equipment is PAT tested periodically.
- Fire risk assessments cover the presence and use of electrical equipment.

FIRST AID?

- A trained first aider is present and contactable.
- First aid kits are available on-site and additional provisions are agreed upon during booking.
- Most groups bring their own first aiders and medical supplies.
- The main access road barrier is raised if emergency vehicle access is required.

ACCESS AND EGRESS?

- Children must be supervised at all times.
- Usual routes and staircases are used; restricted areas are locked and highlighted during orientation.
- Additional access-related risks are communicated when booking.

WELFARE?

- Toilet and handwashing facilities are available but may be located outside the sleeping area, requiring supervision.
- Drinking water is provided.
- Suitability regarding temperature and heating is considered during booking.
- In some locations, separate adult/child toilets are not available-this is discussed with the group beforehand.
- Shower facilities, if provided, undergo legionella temperature checks and cleaning.

UNAUTHORISED ACCESS?

- Keys are held by Gulliver's staff and issued to the group organiser upon arrival.
- Keys must be returned on departure.
- Intruder alarms are available in some areas.

SUPERVISION & SAFEGUARDING?

- Group supervisors must stay overnight with the children.

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- Adult-to-child ratios must meet organisational standards.
- Groups must provide relevant documentation in advance.
- Some toilet facilities are integrated with the sleeping area for safeguarding.
- Groups using standard resort accommodation must apply their own safeguarding measures, as other guests may be present.
- Gulliver's staff never work alone with children-activities require two adults (e.g., a team member and group leader).
- CCTV is in use but not in areas where guests change clothes.
- All group leaders and teachers must have enhanced DBS checks.

GENERAL QUERIES

WHAT HAPPENS ON ARRIVAL?

- A full tour and safety briefing is provided by a Gulliver's representative.

ARE SLEEPOVER AREAS DEDICATED SPACES?

- Only buildings with fire safety infrastructure are used.
- Where buildings are not originally designed for sleeping, specific risk assessments are provided.

IS THERE ANY SPECIAL DOCUMENTATION?

- Temporary fire risk assessments and relevant safety information are produced for each location.

WHAT ABOUT SECURITY?

- Keys and alarms are managed by Gulliver's staff to ensure areas are secure.

LEGAL REQUIREMENTS

All activities comply with Health and Safety at Work Act (1974) and other relevant legislation, including risk assessments and fire safety regulations.